



## Strategies for Success in Online Classes

**With the right mindset, discipline, and preparation, you will be able to make the most of an online high school course — paving the way to success now and with your future endeavors.**

- 1. Schedule your time.** Make sure you develop a calendar that details how your day will be structured. In addition to your class time, schedule time for studying and homework.
- 2. Get and stay organized.** Thanks to technology, many apps are available to help you easily keep track of your assignments. Take advantage of them. Use them to set reminders of upcoming tests, homework deadlines and other activities.
- 3. Find a quiet space.** Determine where you will participate in your online courses and do your studying and eliminate distractions that may take you away from learning.
- 4. Be an active participant in your learning.** Make sure to ask questions and take notes to ensure you are truly comprehending the information that is being shared. Not only can you raise your hand in the virtual classroom, but you can also email your instructor or visit them during virtual office hours.
- 5. Study in groups.** Invite several of your classmates to a study group for your more challenging lessons. All students have access through Microsoft Teams to set up and invite others to a video call.
- 6. Beat deadlines.** Eliminate unnecessary stress and anxiety by turning in assignments before the deadline. This can also assist when unforeseen technology issues arise.
- 7. Stay healthy.** Exercise, eat well and get plenty of sleep. Our brain can only work to its fullest when our body is well!
- 8. Set goals & reward yourself.** Look at your week ahead and set some goals that you would like to achieve. When you meet or exceed those goals find a way to reward yourself for sticking with it.